



Representative Council Agenda 2017-18

Date: December 11, 2017

Call to Order: 3:46pm

Adopt Agenda/Approve Minutes: Brenda Anderson made a motion to approve the minutes/adopt the agenda. Geoff Jurak 2nd. Motion approved unanimously

I. President's Report

- A. Results of contract ratification vote- passed. Reps should post the result. 1.5% is hopefully getting on the end of January check. School board must vote for it at the December meeting. Just over 456 members voted online out of 1200 registered members.
- B. Student shadowing- Completely voluntary for any participants.
- C. LCAP Rep Council Results- see handout
- D. Region IV Leadership Conference, April 13-15, San Diego
- E. Spring elections for 2 State Council positions, 5 Exec Board Rep positions
- F. NEA-RA applications—Complete BOTH and submit to ITA office by Monday, Jan. 29. 2 concurrent paper ballots (1 for CTA and 1 for ITA).

Anyone elected countywide means we can send more delegates with ITA funds.

1. CTA delegate form-

2. ITA delegate form

G. Adjunct duty conversations

1. make an appointment with admin

2. share your interest in following contract language to develop the list with staff input

3. help plan a staff meeting agenda that includes discussion of adjunct duty

needs- if there are too many duties than members, it's time to see what needs to be let go. Assigned duties should be posted by the end of the first month of school.

II. Treasurer's Report- Reps are reminded that they have funding to provide incentives for their site's members. Receipts should be submitted afterwards.

III. Joint Committee Reports

A. BMB (Kearney, Sorey)

- B. Calendar (Sorey)- committee has been working on the 19-20 calendar
- C. Catastrophic Leave (Sorey)
- D. Finance (Seager)
- E. Irvine Education Employee Fund (Sorey)
- F. PAR (Sorey)
- G. Professional Growth (Perini)
- H. Safety (Seydewitz)

IV. ITA Committee Reports

- A. Budget (Gorman)
- B. Communications (Seydewitz)
- C. Community Outreach (Kearney)
- D. CTA
 - 1. Human Rights (Valerie)
 - 2. Women's Issues (Seydewitz)
 - 3. Ethnic Issues (Monterroso)
 - 4. LGBTQ (Perez)
 - 5. State Council (Perini, Seydewitz, Valerie)
- E. LCAP (Hoang, Resendez)- 1st meeting will be on February 1st. The goal is to voice of teachers as a bargaining body. This goal is to have input in the LCAP process with the District.
- F. Member Engagement (Lucas)- February 5th Open House
- G. Member Events (Perini)- Retirement celebration May 21st at Dave and Buster's
- H. Member Info (Pang)
- I. Negotiations (Kearney)- no new business
- J. PAC (Rubin)- no new business
- K. Scholarship (Sorey)- no new business
- L. School Board (Kearney)-no new business
- M. Special Ed (Bracken)- no new business
- N. Vendor (Margaret Martelle)-no new business

V. Old Business

VI. New Business

VII. Raffle

VIII. Pre-Adjourn: Matt Perez made a motion to adjourn the meeting. Erin King 2nd the motion. Motion approved unanimously. Meeting adjourned at 5 :06 pm.

IX. Small Groups

- A. How much time does your site spend for PLC meetings?
- B. How is the EiT/ToP/ToY process going?
- C. Other issues?

Upcoming Dates

Friday, December 29	deadline for CTA grant for Good Teaching
Conf	
Monday, January 8	Exec Board
Friday, Jan. 12	BMB
Fri-Sun. Jan. 19-21	State Council
Mon., Jan. 29	REP COUNCIL
Mon., Feb. 5	Open House
Thurs., Feb. 8	CalSTRS
Tues., Feb. 13	CTA's 403(b) retirement program info meeting
Wed., March 7	Temp/Probationary/Permanent info meeting
Wed., March 15	NEA's Student Loan Forgiveness info meeting
Fri-Sun., March 16-18	CTA Good Teaching Conference in GG
Fri-Sun, April 6-8	State Council
Fri-Sun, April 13-15	Region IV Leadership Conference, San Diego
Fri., April 27	EiT Awards Banquet
Mon., May 21	Retiree Celebration at Dave and Busters

Contract Language regarding Adjunct Duties

10.2.4 Adjunct duties are activities related to the curricular or extracurricular program, but not predicated on the particular knowledge of any particular student. These duties are a shared responsibility of all unit members at a site or in a District-based program and generally occur outside the school day.

Adjunct duties are a required part of the professional responsibilities of the teaching staff of the District. These duties shall be equitably assigned, based when possible on unit member preference, and will fall into the categories outlined in Appendix C.

Fulfilling one's adjunct duty requirement is typified by a District curriculum committee member who spends 6 - 8 hours in committee meetings and interacts with colleagues at the site regarding the work of the committee. This particular adjunct duty is the basis for defining an Adjunct Duty Equivalency (ADE). To assure equity, each unit member is responsible for an ADE that matches their full-time employment equivalency (FTE) at the school.

The site or program administrator, with opportunity for staff input, shall develop annually the site list of adjunct duties from which ADE's can be built. Each of these duties shall be weighted as to its ADE, e.g., the key leader in a non-review year might be weighted as one-half ADE. The site list of duties and their weights shall be posted by the site or program administrator not later than the second week of each school year. Subsequent to assignment, and by the end of the first month of school, the site or program administrator shall post the master list with the assignments designated.

The total number of adjunct duty equivalencies at a site shall not exceed the number of FTE's at that site.